

# WELCOME TO OUR JOB PORTAL!

This is a guideline where you will find all the steps to set up your profile and use the job portal as a CANDIDATE.



# WELCOME TO OUR JOB PORTAL!



Hello, we are **MMMigration & Recruitment** and we welcome you to this platform that we have created for all our clients. You can **register, access and modify information** in our website: [www.mmmigration.com.au](http://www.mmmigration.com.au) under the MMMRECRUITMENT section.

Please **follow the steps below** and let's start your registration!

The screenshot shows the website's navigation bar with the following links: HOME, MMIGRATION, **MMMRECRUITMENT** (highlighted with a green box), VISAS, RESOURCES, ABOUT US, and CONTACT. Below the navigation bar is a hero section with a background image of a man and a woman in an office setting. The text in the hero section reads: "Find the candidate or employer that will empower your growth". Below this text are two buttons: "FIND JOBS For Jobs Seekers" and "FIND CANDIDATES For Employers". A green line connects the "FIND CANDIDATES" button to the "REGISTER" button in the LOGIN/REGISTER modal. The modal is titled "LOGIN/REGISTER" and contains the following fields: "Existing Users Login Below", "Username or Email Address", "Password", "Remember Me" (checkbox), and "Forgot Password?". There are two buttons at the bottom of the modal: "LOGIN" (red) and "REGISTER" (purple, highlighted with a green box). A green line connects the "REGISTER" button to the "STEP #3" instruction.

**STEP #1:**

Go to our website and click on the MMMRECRUITMENT section.

**STEP #2:**

Click on the LOGIN / REGISTER button.

**STEP #3:**

Click on the purple button: REGISTER



## WHY SPONSOR

Employees are the most valuable asset any company could have. Sponsorship through specialised recruitment is able to bring focus to who is the ideal candidate for your industry! Taking into consideration your exact business needs, we can

# Let's create your candidate account!



You will find a form in which you can **create your account** and register on the job portal.

HOME   MMMIGRATION   MMMRECRUITMENT   VISAS ▾   RESOURCES ▾   ABOUT US   CONTACT

LOGIN/REGISTER

MMMRecruitment Register

User Name

USER NAME

First Name

FIRST NAME

Last Name

LAST NAME

Email Address

EMAIL ADDRESS

Password

PASSWORD

Confirm Password

CONFIRM PASSWORD

Are you a Candidate or Employer?

ACCOUNT TYPE ▾

What is your industry?

SPECIALIZATIONS

☐ No soy un robot

REGISTER NOW

STEP #1:

Fill in the data to create your account.

STEP #2:

When you are ready, please click on REGISTER NOW

## IMPORTANT

After clicking REGISTER NOW, **you will receive an email** with the confirmation of your registration, and **you will have to click ACTIVATE to activate your account** and start creating your profile.

# Now you are ready to create your profile!



Once you have activated your account, you will be able to **log in with your username and password** and start creating your profile.

## MANAGE PROFILE

- My Account
- Application History
- Manage Profile**
- Job Basket
- Job Alerts
- Manage Notifications
- Logout

### CANDIDATE PROFILE

Please edit and update your profile.

Enter your first name

test

Enter your last name

test

Enter your Phone Number

Enter your email

vetamarketingcol2@gmail.com

Select your Gender

Gender

Enter your Country of Origin

Country of Origin

Select your birthday

dd/mm/aaaa

Enter minimum salary (\$AUD).

Minimum Salary

### INDUSTRIES NAME

What is the Industry area you are wanting to be in? Eg Hospitality Chef, Childcare Worker, Aged Care Nurse

Choose your Industry

### WORK EXPERIENCE

What experience do you have in your industry?

Add Position Title

Add Company Name

### Current Job Offers

- Aged Care
- Agriculture
- Child Care
- Engineering
- Hospitality
- IT
- Marketing
- Technology
- Trade

## STEP #1:

Fill in the data to create your profile, and click on **SAVE CHANGES** at the bottom.

It is important that you include as much information as possible, as this will be a guide for companies to approve your applications for job offers.

## STEP #2:

We specialized in 7 industries, discover the job vacancies in each area and apply to the one that best fits your profile.



# How does the job offers page work?

Once you have **selected a category/industry** (e.g. Child Care, Agriculture, etc.), a page will open with all the Job offers in that area. Let's see an example for Child Care:

Child Care

SEARCH

Search Jobs.

VACANCY TYPE

Full Time (3)

INDUSTRIES

Child Care (3)

DATE POSTED

Last 6 Hours

Last 12 Hours

Last 24 Hours

Last 7 Days

Last 30 Days

All

SALARY

0 - 15000

15000 - 20000

20000 - 30000

30000 - 40000

40000+

FEATURED JOBS

Back to All Jobs

3 RESULTS FOUND

Sort Grid List Showing 1-3 of 3 results

DIPLOMA EDUCATOR – PERMANENT FULL OR PART TIME

Australia, Sydney

\$51386

Full Time

ADD

VIEW MORE

EARLY CHILDHOOD TEACHER

Australia, Sydney

\$54328 - \$75172

Full Time

ADD

VIEW MORE

LEAD EDUCATOR

Australia, Sydney

\$48693 - \$55390

Full Time

ADD

VIEW MORE

MM

HOME

MMIGRATION

MMRECRUITMENT

VISAS

RESOURCES

ABOUT US

CONTACT

LOGIN/REGISTER

Job Title

Diploma Educator – Permanent Full or Part Time

Position: Full Time

Salary: \$51386

Location: Australia, Sydney

Job ID: 05170

Applications: 0

SAVED JOBS

APPLY FOR THIS JOB

When we select Child Care, we can see the available vacancies, **to see all the description click on VIEW MORE**

If you have read the whole description and wish to apply, just click on **APPLY FOR THIS JOB**

IMPORTANT

You will receive an email with the confirmation of your application. Remember you can apply to as many offers as you wish!