



Awesome Lending Solutions

Pack Smart - Complete Timeline & Label Guide

Color-Coding System

Use colored markers, stickers, or tape for easy identification:

- **RED** = Kitchen
 - **BLUE** = Living Room
 - **GREEN** = Main Bedroom
 - **YELLOW** = Kids' Rooms
 - **ORANGE** = Bathroom
 - **PURPLE** = Garage/Storage
 - **BLACK** = Office/Study
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8 Weeks Before Moving

Start with Rarely Used Items

Storage Areas:

- Christmas decorations
- Holiday items
- Out-of-season sports equipment
- Camping gear
- Suitcases and travel items

Around the House:

- Books you won't read before moving
- DVDs and CDs
- Fancy dishes used only for special occasions
- Spare bedding and towels
- Photo albums and memorabilia

Garage/Shed:

- Tools you rarely use
- Garden equipment (if moving off-season)
- Paint cans and supplies
- Hardware and nails/screws

Kids' Stuff:

- Outgrown toys being kept for memories
 - Baby clothes/equipment for future use
 - School projects and artwork (favourites only)
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6 Weeks Before Moving

Continue with Less Frequently Used Areas

Bedrooms:

- Out-of-season clothes
- Extra shoes
- Clothes for special occasions
- Spare blankets and pillows

Living Areas:

- Decorations and artwork (except favorites)
- Books from shelves
- Picture frames
- Vases and ornaments

Office/Study:

- Old files and documents
 - Extra stationery supplies
 - Reference books
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4 Weeks Before Moving

Pack Most Remaining Items

Kitchen (Keep Daily Essentials Only):

- Fancy glassware
- Serving dishes
- Appliances you don't use daily
- Cookbooks
- Food processor, mixer, etc.
- Extra pots and pans
- Baking supplies

Bathrooms:

- Extra towels
- Spare toiletries
- Cleaning supplies (keep basics)
- Bathroom decorations
- First aid supplies (except essentials)

Living Room:

- Most decorations
- Extra cushions and throws
- Games and puzzles
- CDs, DVDs, and consoles
- Coffee table books

Bedrooms:

- Most clothes (keep 1 week's worth)
- All shoes except daily pairs
- Jewelry (except daily items)
- Handbags and accessories

2 Weeks Before Moving

Pack Almost Everything

Kitchen:

- All dishes except basics
- All cutlery except basics
- Pots and pans (keep 2)
- Pantry items (use up or pack)
- Small appliances
- Cleaning products

Bedrooms:

- Most remaining clothes
- Bedside table items
- Wardrobe contents

Bathroom:

- Keep only current toiletries
- Pack all extras
- Most makeup and skincare

Living Areas:

- TV and entertainment items
 - Remaining decorations
 - Lamps (except essential ones)
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1 Week Before Moving

Final Packing Push

Throughout House:

- Curtains and blinds (if taking)
- Rugs (clean first)
- Remaining wall art
- Plants (prepare for moving)
- Laundry hampers and cleaning supplies

Prepare "Last to Pack" Box:

- Moving day snacks
- Important documents
- Medications
- Phone chargers
- Basic tools (for dismantling)
- Cleaning supplies for final clean

2 Days Before Moving

Pack:

- Most toiletries (keep basics in separate bag)
- Most kitchen items (keep kettle, mugs, snacks)
- All bedding except tonight's
- All towels except one per person
- All cleaning products (except final clean supplies)

Prepare:

- Set aside essentials box for each person
- Prepare change of clothes for moving day
- Keep important documents with you

Moving Day Morning

Final Items:

- Bedding from last night
- Toiletries from this morning
- Phone chargers
- Keys
- Coffee/breakfast items
- Pet supplies

Unpacking Priority System

Mark These Boxes "OPEN FIRST"

Priority 1 (First Day):

- Bedding for all beds
- Toiletries and towels
- Basic kitchen supplies (kettle, mugs, plates)
- Kids' comfort items
- Medications
- Phone chargers

Priority 2 (First Week):

- Clothes for the week
- Kitchen essentials
- Bathroom items
- Basic living room setup
- School/work essentials

Box Labelling System

What to Write on EVERY Box

Top of Box (large):

● MAIN BEDROOM - Contents: Winter Clothes - FRAGILE ⚠

Side of Box (so you can see when stacked):

● MAIN BEDROOM - Winter Clothes

Label Examples by Room

Kitchen Boxes:

- "Kitchen - Everyday Dishes"
- "Kitchen - Pots & Pans"
- "Kitchen - Pantry Food"
- "Kitchen - Appliances"
- "Kitchen - OPEN FIRST" (essentials)

Bedroom Boxes:

- "Main Bedroom - Clothes Hanging"
- "Kids Room 1 - Toys"
- "Kids Room 2 - Books & Clothes"
- "Main Bedroom - OPEN FIRST" (sheets, pillows)

Bathroom Boxes:

- "Bathroom - Toiletries"
- "Bathroom - Towels"
- "Bathroom - OPEN FIRST" (essentials)

Living Room Boxes:

- "Living Room - Books"
- "Living Room - Decorations FRAGILE"
- "Living Room - Electronics"

Box Numbering System

Keep a master list!

Box #	Room	Contents	Location at New House
1	Kitchen	Pots & pans	Kitchen
2	Kitchen	Dishes FRAGILE	Kitchen
3	Main Bed	Clothes	Main Bedroom
4	Kids Room	Toys	Kids Room 1

Total Boxes Packed: _____

Essentials Box Checklist

Create One for Each Family Member

Personal Items:

- 2-3 changes of clothes
- Pyjamas
- Underwear and socks
- Toiletries (toothbrush, soap, shampoo)
- Towel
- Phone charger
- Medications
- Glasses/contacts

Family Essentials Box:

- Important documents (contracts, IDs, insurance)
 - Keys for both properties
 - Basic tools (screwdriver, scissors, tape, marker)
 - First aid kit & Torch
 - Phone chargers for everyone
 - Snacks and water bottles
 - Toilet paper and paper towels
 - Basic cleaning supplies
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Room-by-Room Packing Tracker

Check off each room as you complete packing:

- Kitchen (_____ boxes)
- Living Room (_____ boxes)
- Dining Room (_____ boxes)
- Main Bedroom (_____ boxes)
- Kids' Room 1 (_____ boxes)
- Kids' Room 2 (_____ boxes)
- Bathroom 1 (_____ boxes)
- Bathroom 2 (_____ boxes)
- Office/Study (_____ boxes)
- Laundry (_____ boxes)
- Garage (_____ boxes)
- Storage areas (_____ boxes)

Total Boxes: _____

Packing Tips for Specific Items

Fragile Items

- Wrap in bubble wrap or newspaper
- Mark "FRAGILE" on all sides
- Pack in smaller boxes (lighter = safer)
- Put heavier items on bottom, lighter on top
- Fill gaps with packing paper

Books

- Pack in small boxes (books are heavy!)
- Pack spine down
- Don't overfill boxes
- Mix with lighter items if needed

Clothes

- Keep on hangers in wardrobe boxes
- Use suitcases for folded clothes
- Vacuum bags for bulky items
- Shoes in original boxes if possible

Electronics

- Take photos of cable connections
- Wrap in original boxes if you have them
- Use bubble wrap for screens
- Label all cables
- Back up computers before moving

Kitchen Items

- Plates on edge, not flat
- Glasses wrapped individually
- Pot lids separated from pots
- Sharp knives wrapped separately
- Small appliances in original boxes if possible

Box Size Guide

Small Boxes (Book Boxes): Best for: Books, small appliances, heavy items

Medium Boxes: Best for: Kitchenware, toys, electronics, shoes

Large Boxes: Best for: Bedding, pillows, lampshades, soft toys, clothes

Wardrobe Boxes: Best for: Hanging clothes (keeps them wrinkle-free!)

Packing Supplies Checklist

Essential Supplies:

- Moving boxes (various sizes)
- Packing tape (lots of it!)
- Bubble wrap
- Packing paper/newspaper
- Markers (colored if possible)
- Labels or stickers
- Scissors
- Plastic wrap for furniture
- Furniture blankets
- Mattress covers







How Many Boxes Do You Need?

1 Bedroom: 30-40 boxes **2 Bedroom:** 40-60 boxes **3 Bedroom:** 60-80 boxes **4+ Bedroom:** 80-100+ boxes

Moving Day Box Placement Guide

Print this and give to removalists:

Room Color Room Name Location in New House

- | | | |
|--|--------------|------------------|
|  RED | Kitchen | Downstairs/back |
|  BLUE | Living Room | Downstairs/front |
|  GREEN | Main Bedroom | Upstairs/front |
|  YELLOW | Kids' Rooms | Upstairs/back |
|  ORANGE | Bathrooms | Upstairs |
|  PURPLE | Garage | Garage |
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Final Packing Reminders

- ✓ **Heavy items in small boxes** - Makes them easier to lift
- ✓ **Fill all gaps** - Prevents items moving around
- ✓ **Don't overfill** - Box should close easily
- ✓ **Tape bottom AND top** - Use plenty of tape
- ✓ **Keep similar items together** - Unpacking will be easier
- ✓ **Label clearly** - On top AND sides
- ✓ **Pack a sense of humor** - You'll need it! 😊